

**Town of Sharpsburg
Downtown Development Authority Meeting
Sharpsburg Central Library
110 Terrentine Rd
Sharpsburg, GA 30277
December 4th, 2023**

POST AGENDA

9:00 AM

Call Meeting to Order: Chair Yarbrough called DDA meeting to order at 9:03am.

Prayer: Chair Yarbrough led all in attendance in prayer.

Pledge of Allegiance: Chair Yarbrough led all in attendance in the Pledge of Allegiance.

Establish a Quorum: Chair Yarbrough stated a quorum was present. Authority Members Barrett, Harris and Wren were absent.

Guests: Alessandra Edge, out of town resident and small business owner (Baked Edges).

Presentations: No presentations.

Review/Approval of Minutes: Authority Member Good moved to approve the December 4th, 2023 Meeting Minutes. Authority Member Woods seconded the motion. The motion passed 4-0-3 with Authority Members Barrett, Harris and Wren absent.

New Business:

1. **Review 2024 Downtown Development Authority Calendar** – Authority Member Woods moved to approve the 2024 DDA Meeting Calendar. Authority Member Good seconded the motion. The motion passed 4-0-3 with Authority Members Barrett, Harris and Wren absent.

Old Business:

1. **Discussion of Town Tagline** – Chair Yarbrough briefed the members on involving the Town Council and letting the public have input on ideas for the tagline.
2. **Discussion of Official Seal** – No vote or action taken.
3. **Christmas Market Updates** – Chair Yarbrough briefed the members on the support the Christmas Market had and that the sponsors for the inside activities are excited to help sponsor next year.
Chair Yarbrough briefed the members on the number of pecans left from the fundraiser booth for the DDA. A total amount of cases and unopened bags will be collected to send back to the South Georgia Pecan Company and the cases that are opened would be used to do a booth to continue fundraising for the DDA.
4. **Correction Amendment for 9.11.2023 Meeting Minutes** – No vote or action taken.

Public Comments: Alessandra Edge, out of town resident and small business owner (Baked Edges). She brought insight from the Christmas Market as a vendor and stated that she was able to go through the many bakery items she had for sale. She stated that she was very pleased with the turnout from the one-day market.

Polling of Council: No polling of council.

Administrator's Report: No administrator's report.

Chair's Updates: Chair Yarbrough briefed the members on the financial reporting and that it would start in February 2024. Yarbrough proposed 3 different accounting software for the Authority members to review, the software options are as follows: Wave, QuickBooks and Xero.

Authority Member Wood moved to approve the use of Wave for the accounting software. Authority Member Brown seconded the motion. The motion passed 4-0-3 with Authority Members Barrett, Harris and Wren absent.

Executive Session: No Executive Session.

Adjournment: Authority Member Woods moved to adjourn the January 8th, 2024 Meeting at 9:22am. Authority Member Good seconded the motion. The motion passed 4-0-3 with Authority Members Barrett, Harris and Wren absent.

April Jones, Recording Secretary